DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

McKinley Technology High School
Student Handbook 2026-27

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Kortni Stafford, Principal

About McKinley Technology High School

McKinley Technology High School (MTHS) is part of the McKinley Technology Education Campus, which also houses McKinley Middle School. MTHS is the only STEM application school in the District of Columbia Public School (DCPS) system. Our students are offered three CTE tracks of study. These encompass Biotechnology, Engineering, and Information Technology, (Computer Science, Graphic Design, or Networking). We graduated our inaugural NAF class in June 2017.

VISION

The McKinley Technology Education Campus (MTEC) will be the premier STEM-centered community where all stakeholders develop students by preparing them to thrive in postsecondary and career pursuits.

MISSION

McKinley Technology Education Campus' (MTEC) mission is to develop the whole child by fostering innovation and a passion for learning through rigorous and meaningful academic experiences and extracurricular activities.

We CARE

What is CARE? CARE is the schoolwide push to go deeper to increase student sense of belonging, enhance school culture, and increase in-seat attendance.

CORE VALUES

We CARE about our students and prioritize "going deeper" to increase student sense of belonging, enhance school culture, and increase in-seat attendance. **C**ommunity, **A**chievement, **Respect,** and **E**xcellence are the core values that drive McKinley. As a proud two-time recipient of the National Blue Ribbon School award, we remain committed to advancing innovation, academic excellence, and STEM leadership. Our mission is to push the boundaries of what is possible in education, shaping the future of our nation and beyond.

MOTTO

No Excuses, Just Solutions!

SIX PILLARS of SUCCESS - GOALS for STUDENT DEVELOPMENT & SUCCESS

At MTHS, we empower students with the 21st-century skills and mindsets needed to thrive in college, careers, and beyond. The **McKinley Six Pillars of Success** blend essential skills with the innovative spirit of our STEM culture. These pillars guide everything we do, setting the standard for excellence across our student body and academic community.

1. G.R.I.T. - Goals, Responsibility, Integrity and Tenacity

- Having goals, motivation and self-empowerment
- Responsibility for learning - focusing, note-taking, and class preparation
- Honesty and an ethic of contributing to community
- Perseverance through adversity. Our Motto: "No Excuses, Just Solutions"

2. Professionalism

- Doing quality work
- Workplace etiquette: courtesy, punctuality, respect for deadlines
- Career-seeking skills, including networking, resumes, and interviewing
- Dressing for success

3. Critical Thinking

- Creativity and innovation
- Research and analysis
- Problem solving
- Self-evaluation and reflection

4. Communication

- Listening and persuading
- Presentation and public speaking (in-person and virtually)
- Networking skills

5. Teamwork

- Collaboration
- Group leadership
- Project Management

6. Science, Technology, Engineering and Math (STEM) Mastery

- Understanding a variety of STEM careers and having at least one concentration
- Using technology for research, analysis and collaboration
- Applying concepts from science, technology, engineering & math
- Becoming responsible users of artificial intelligence (AI)

IMPORTANT CONTACT INFORMATION

Contact	Position	Email
ADMINISTRATION		
McKinley Tech High School Main Office: 202-281-3950		

Kortni Stafford	Principal	kortni.stafford@k12.dc.gov
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ADMINISTRATIVE SUPPORT STAFF		
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NAF ACADEMIES		
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STUDENT SUPPORT and SERVICES		
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Athletic Department		
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Rachelle Saunders	Athletic Trainer	Rachelle.saunders@k12.dc.gov

POLICIES AND PROCEDURES

ARRIVAL

Students may begin entering the building at **7:45 a.m**. Students **MUST** clear security before entering the building. Violations of these procedures may result in disciplinary actions in accordance with DCPS Chapter 25.

Please be reminded that clearing Weapons Abatement is mandatory before entering the building each day. This process is in place to ensure the safety and well-being of everyone in our school community.

Failure to complete Weapons Abatement, such as attempting to hide personal cell phones, may result in delayed entry or further consequences. We appreciate your cooperation in keeping McKinley Tech a safe and secure learning environment.

After clearing security, all students should proceed directly to the cafeteria. Students will be released from the cafeteria at 8:30 a.m. to go to their lockers and to first period.

All students must be present in their first period class by 8:40 a.m.

ARRIVAL EXPECTATIONS

1. Students must remove all outerwear (jackets, hoodies, etc.) before entering the building.
2. Students must remove all headgear prior to entering weapons and abatement. (Exception: Religious headwear)
3. Students must remove all jewelry (necklaces, bracelets, earrings, etc.) prior to entering weapons and abatement.

4. The following items are not allowed in the building:
    - Open beverages with liquid, including water, soda, coffee, juice, etc.
    - Glass containers
    - Aerosol containers
    - Non-aerosol spray
    - Any pointed object, e.g., combs, picks, etc.
    - Electric stun guns, martial arts weapons or devices
    - Guns, replica guns, ammunition, and fireworks
    - Knives of any size
    - Mace and pepper spray
    - Razors and box cutters
    - Drugs (including edibles) or drug paraphernalia

LOCKERS

1. Incoming 9th-grade students will be assigned a hallway locker
2. 10th, 11thth & 12thth graders will receive an assigned locker upon request
3. There will be NO lockers available in the G-wing
4. ALL students will be assigned a cell phone locker
5. Students must purchase cell phone locks (TSA Lock Link to purchase - https://a.co/d/e1WF5CY)

ASSEMBLIES

Students will periodically participate in award and informational assemblies throughout the year. For students to benefit from the experience, it is essential that they adhere to proper assembly etiquette.

1. Students must sit in their assigned class and section of the auditorium.
2. Students must enter the auditorium quietly and be seated immediately.
3. Students must remain quiet to listen to instructions from the presenter or host.
4. Students are expected to always be respectful.

Violations of these procedures may result in disciplinary action.

ATTENDANCE

Attendance is key to academic success. Students should be on time and present for school every day.

1. Students must be present in first period classes by 8:40 a.m.
2. Attendance will be taken during each class period.

3. If a student arrives late to school, he or she must receive a tardy slip from the CASS machine, Attendance Counselor, or main office staff.
4. Students should present a pass from a staff member if they arrive late to class (i.e., teacher, dean, main office, or admin).
5. To be excused as tardy or absent, parents/guardians must email the school at: mckinleyhs.attendance@k12.dc.gov or have the student bring in a handwritten note or medical excuse.
6. Early Dismissal Clause: Parents must contact the attendance counselor or the main office via email, or telephone to check out a student at school. No early dismissal is granted after 2:15 p.m.
7. Students who accumulate **15 unexcused tardies** during their **1st period class (A-Day or B-Day)** will be subject to additional interventions.
8. Students arriving at school at or after **9:20 AM** may be required to turn in their cell phone in a "tardy storage box" upon arrival as part of the school's attendance intervention process.
9. Continued tardiness may result in parent conferences, attendance contracts, and additional disciplinary consequences.

Common examples of excused absences are:

- Medical/Dental Appt.
- Illness
- Death in the family
- College Trip
- Judicial proceeding
- Observance of a religious holiday

Parents can excuse up to 4 absences per term.

The full DCPS attendance policy is available at this LINK

MTHS will follow the benchmarks established in the DC Public Schools Attendance Plan.

School-Based Interventions Related to Attendance

1 day of unexcused absence	Contact the parent/guardian/caretaker on the same day and each time a student has the equivalent of one day of unexcused absence, with daily follow-up as necessary (Connect Ed).
3 days of unexcused cumulative absences	Send a 3-day unexcused absence letter to the parent.

4 days of absences (excused or unexcused)	Phone call home after four absences to discuss the student's attendance.
5 days of unexcused cumulative absences	Send a 5-day unexcused absence letter to parents and refer students to the Student Support Team (SST) for an attendance intervention conference to be held within five days of the referral. (Applicable to five unexcused absences within one term.) The SST will develop an action plan in partnership with the student and the parent.
7 days of unexcused cumulative absences	Send a Metropolitan Police Department (MPD) warning letter to parents.
10 days of unexcused cumulative absences	A student is considered chronically truant. Contact the District Child Family Services Agency (CFSA) for students aged 5-13. Refer students for follow-up attendance SST interventions for students aged 14 and older. The SST assigned to the student will notify the school leader of the action plan within two days of the referral.
15 days of unexcused cumulative absences	Submit a referral within two days to the Court Social Services Division (CSS) for students aged 14 through 17.
31 or more days of unexcused cumulative absences	Students shall receive a failing final grade in that course with a resulting loss of course credit.

GRADING AND RETENTION

Grading and retention decisions related to student absence follow guidance articulated in DCMR (District of Columbia Municipal Regulations) Chapter 21 and Ch. 22. Student promotion can be impacted by the accrual of unexcused absences during the school year.

The policy on attendance and promotion is as follows:

- DCPS secondary students accumulating more than thirty (30) unexcused absences in a course within a full school year shall receive a failing final grade in that course with a resulting loss of course credit.

- A written appeal may be filed by a parent or student on behalf of any student receiving a reduced or failing grade(s) due to unexcused absences. This appeal should be submitted to the local school principal.

CAFETERIA

- Lunch is 45 minutes
- **Students may only eat lunch in the cafeteria during lunch.**
- Students may purchase lunch from school or bring lunch home.
- Microwaves are available in the cafeteria for students to use **during lunch**. ***Students are expected to clean up their mess/waste when using the microwaves***.
- Students are responsible for cleaning off their own tables and disposing of their trash in the appropriate trash containers.
- Students may not leave the cafeteria prior to lunch ending, without a valid pass from a faculty or staff member.
- **Students will have a choice of 4 locations to eat lunch. The 4 locations are the Main Cafeteria Area, Senior Atrium, Small Cafeteria Area, and Outdoor Patio.**
- Students will also be able to visit the library to study and the gymnasium to participate in SEL activities (No Food Allowed).
- The Senior Atrium will serve as an extension of the Career and College Readiness office during lunch. This will allow Senior Students to have working space for college paperwork and eat their lunch.

CONDUCT

MTHS is primarily a place of learning. Students are expected to always carry themselves in a professional manner while on school grounds or representing the school.

You should observe the rules of McKinley Technology High School, as outlined in the student handbook. Specifically, you should:

- Come to class on time and prepare the proper materials.
- Participate responsibly in class (VERY IMPORTANT).
- Avoid interrupting your teacher or classmates.
- Raise your hand when you want to contribute.
- Listen politely, speak professionally, and stay on topic.
- Ask for help when needed.
- Challenge yourself to find meaning and learning in all activities.
- Avoid carrying on private conversations during class time.
- Avoid chewing gum, eating, or drinking in this class. Bottled water is an exception.
- Respect your own beliefs, ideas, and individual property.
- Avoid invading the teacher's space (desk, chair, materials, etc.) without permission.

All staff members will follow the Progressive Intervention Plan (PIP) if students are not meeting classroom expectations (in order):

1. Verbal or Non-Verbal Reminder
2. Private Redirection "Check-In" in Classroom

3. One-on-One Private Conversation in Hallway
4. Parent Contact (within 24 hours)
5. Change of Environment—10 minutes
6. Referral in Live School

Restorative Justice Statement

McKinley Technology High School fosters a school culture built on respect, accountability, and community. As high school students, we recognize that students are developing not only academically but also socially and emotionally. Restorative justice is a core part of how we support that growth.

Restorative practices provide a structured approach to addressing conflict, harm, and disciplinary issues by focusing on repairing relationships rather than assigning blame or punishment. When harm occurs, our goal is to create opportunities for students to reflect, take responsibility, and actively participate in making things right.

Restorative justice at our school aims to:

- Promote accountability through meaningful dialogue and reflection
- Repair harm by involving all those affected in the healing process
- Encourage empathy, communication, and conflict-resolution skills
- Strengthen relationships among students, staff, and families
- Reduce repeated conflict and exclusionary discipline

We use restorative circles, peer mediation, reflection sessions, and facilitate conversations to support student learning and personal development. We are committed to helping every student grow into a responsible and compassionate member of our school community.

CONSEQUENCES

Below are the consequences that MTHS will issue in the event of a violation of school rules. *

1. Detention
    - Students assigned After-School Detention **(ASD)** are expected to attend and complete the consequences as scheduled.
    - Failure to serve as an assigned After-School Detention without administrative approval will result in the intervention being escalated to an **In-School Suspension (ISS)**
    - Communication details will be sent to parents and students at least 24 hours prior to detention.
    - Students' electronic devices will be turned into admin member(s) on the day of their detention.

- Detention will be held from 3:15 p.m. to 4:15 p.m. Tuesday, Wednesday, and Thursday.
- Detention is held in Room 150 or in the reflection room (unless otherwise stated).
- Students should bring assignments to complete during this time, and a detention reflection will also be completed.
- Use of electronic devices is prohibited during detention.
- Cutting detention will result in additional progressive discipline.

2. ISS/Reflection Room Time/Loss of Privileges
   - Students will receive a period (no more than one period of the day) to complete a reflection assignment from their teachers, Dean of Students or Assistant Principal due to violation of school rules. Students are responsible for completing and submitting reflection assignments upon returning to the classroom.
3. Dean will have 24 hours (student's due process) to determine if a student committed an infraction that qualifies for in-school suspension.
4. Only Principal Stafford can determine that a student can be assigned in-school suspension for a period.
5. In-School Suspension could be as short as one class period, or as long as Three Days.
6. Deans will inform the student's parent of the date and time a student will serve an in-school suspension. Deans will inform Teachers, Grade level Counselors, and Attendance Counselors of which students will be placed in ISS via email.
7. While a student is serving an in-school suspension, they must:
   - Complete a reflection summary on why they are assigned in-school.
   - Students must have access to classwork via Canvas or assignments that were emailed to the ISS Coordinator or to the Student's DCPS email.
   - Students will eat their lunch inside the ISS room.
   - Students will be able to meet with a social worker or RJ coordinator for an SEL intervention if needed.
   - Students with an IEP will be able to work with their Support Teacher.
   - Students can't participate in any extracurricular activity on the date they served an in-school suspension.

8. Out-of-School Suspension
   - Students will receive assignments from their teachers and are responsible for completing and submitting them to their teacher upon their return to the classroom.
   - Due to the severity of the incident, the student will be placed on a Behavioral Conduct Contract. The contract may include daily check-ins

with a designated staff member, an individualized safety plan, clearly defined behavioral expectations, and supervised lunch as deemed appropriate by the school administration.

- Additionally, the student may be restricted from participating in extracurricular activities, athletic events, school celebrations, and other non-academic events sponsored by the school while on a conduct contract.
- However, the student may participate in school-sponsored field trips that are directly connected to a course of study, academic program, or graded classroom assignment, provided the student demonstrates compliance with the expectations outlined in the conduct contract and does not present a safety concern.

Please note: In the event of an in-school or out-of-school suspension, students are not permitted to participate in any school activities, including extracurricular activities, for the duration of their suspension. In addition, in the event of an out-of-school suspension, students are not permitted on school grounds.

*All consequences are at the discretion of the deans and administration in accordance with DCPS Chapter 25. These policies may be revised without notice at any time.

DISMISSAL

Students will be dismissed at 3:10 p.m. Students should exit the building promptly unless they are staying for an activity that is supervised by school staff members (extracurriculars, academic tutoring, detention). Students are encouraged to walk home in groups for safety and should never stay on campus without adult supervision. **If students are not in their designated area by 3:30pm, they will be asked to leave the building.**

CELL PHONE POLICY

All DCPS schools have adopted and enforced a cell phone-free policy during the "bell-to-bell" school day. This means that students will not be permitted to use their cell phones or personal electronic communication devices from the time the first bell rings in the morning until the dismissal bell in the afternoon, with limited exceptions.

Student cell phones are considered a distraction to the instructional environment and must be placed **IN THE CELL PHONE LOCKER AREA** for the duration of the instructional day.

There are telephones in the main office available for student emergencies. Cell phones may not be used by students on field trips or during school-related activities.

Cell phones may not be used at any time during the instructional day. Students may use their cell phones after dismissal. All cell phones must be secured in individual lockers in the foyer before the security checkpoint in the main lobby. Failure to adhere to the policy will result in the following consequences:

1ST Offense: The student's cell phone will be confiscated and returned to the student after school. Students will be issued after-school detention, and parent(s) will be notified via email or phone call. During detention, students will also sign a form of understanding acknowledging that if their phone is confiscated a second time, their parent or guardian will have to come to retrieve it.

2nd Offense: The device will be confiscated and not returned until a conference has been held with the parent or guardian. Students will also be issued after-school detention.

3rd Offense: The device will be confiscated and returned to a parent or guardian after a conference. Students will be issued additional consequences aligned to DCPS Chapter 25.

4th Offense: The device will be confiscated and not returned until the third conference is held with a parent or guardian. The student must sign a Cell Phone Agreement. The student will not be allowed to bring a cell phone to school even to store it during the school day. The student will be given additional consequences aligned with DCPS Chapter 25.

STUDENT ACTIVITY ELIGIBILITY POLICY (USING LIVE SCHOOL POINTS AND DEMERITS)

Purpose:

To promote positive behavior and accountability, student participation in school-sponsored activities (e.g., Live School events, field trips, dances, celebrations, sports events) will be based on Live School behavior.

Eligibility Criteria:

To participate in upcoming activities, students must meet the following:

- **Positive Points** – May be rewarded for positive behavior. Especially our focus on behaviors of arriving to school in the expected uniform, arriving to school and class on time, and demonstrating respect toward all peers and staff.

- **Demerits** – May be assigned for behavior not aligned with McKinley's academic and behavior expectations. A student will not participate in activities/events if they exceed 5 demerits during the week of an activity/event.

Consequences for Ineligibility

Students who do not meet the criteria:

1. **Will not be allowed to participate in the activity.**
2. **Will be assigned to a reflection period** during the event time to discuss:
    - What led to their demerits
    - How to repair relationships or improve behavior
    - Goal setting for future events
3. **May earn their way back into future events** by demonstrating improved behavior and consistent positive points.

Appeals Process:

If a student feels they were unfairly excluded, they may:

- **Submit a written reflection or meet with a staff member** to discuss their concerns.
- A review team may adjust eligibility in exceptional cases (e.g., documented improvement or special circumstances).

Restorative Add-On (Optional):

Students who were ineligible for one activity and met improvement goals can:

- Receive **bonus points**
- Be prioritized for participating in future incentives

DISCIPLINARY CODE

MTHS will follow the Disciplinary Responses to Student Behaviors (DCPS Discipline Policy, DCMR Chapter 25) in dealing with all student behavior. DCPS Chapter 25 assigns behaviors to five tiers and suggests consequences based upon those tiers. You can access the full DCMR Chapter 25 policy at https://dcps.dc.gov/

Substance Abuse Policy

Use of marijuana, controlled dangerous substances, imitation controlled substances, inhalants, other intoxicants, or drug paraphernalia may result into one or more actions:

- Document incident in Student Behavior Tracker
- Wellness Check conducted by the school Nurse
- Notify Parents of incident/Suspension/Conference time
- Referred to grade-level Social Worker for social-emotional support
- Student will, potentially, participate in an outside Drug awareness program with the Ward 5 Drug Coalition
- SEL/MTSS Conference with Student/Parent/Grade Social Worker/Grade Counselor/ MTSS Coordinator/RJ Coordinator/ Grade Level Administrator and School Principal/ Deans

DRESS CODE

MTHS is a uniform school, and students must wear their uniforms every day. All outerwear, including coats and jackets, must be removed prior to entering class. The uniform guidelines are

School Apparel

- All students can wear allowable McKinley apparel every day.

Shoes

- Shoes are required to have a closed toe **and** closed heels.

List of Acceptable items

- Class T-Shirts
- Any McKinley Tech Club T-Shirt
- Any McKinley Tech Sports Team T-Shirt
- McKinley Tech Swag
- DCPS Program Swag
- All bottoms must follow dress code guidelines—gray, black, or maroon pants
- Hoodies with McKinley Tech affiliation and colors ONLY

Consequences for prohibited attire:

Upon entering the building, students out of uniform will be given a "uniform sticker". This violation will be entered into Live School.

1st offense: Allowed to get a loaner uniform and call to parent; loaner must be returned (Deans will document)

2nd offense: Allowed to get a loaner uniform, parent called, article loaned must be returned at the end of the day and detention assigned

3rd offense: Same as 2nd offense.

4th offense: Allowed to get a loaner uniform, parent meeting, consequences assigned using admin discretion

5th offense: Loss of privileges (i.e., field trips, dances, athletic events, etc.) Consequences assigned using admin discretion

If no loaner items are available, the Deans will provide students with a pass to return to class. The uniform policy resets each advisory.

EMERGENCY DRILLS

- Fire Drill
    - Evacuate the building immediately—do not visit lockers.
    - Use the posted evacuation routes.
    - If in the lavatory or other common space, immediately exit the building without reporting back to class.
    - Report to the field upon leaving the building and line up with your current class.
        - If the drill happens during lunch, line up with your third-period class or the class you were most recently in.

- Shelter-in-Place Drill/Active Shooter
    - Remain in classrooms with doors locked and shades drawn.
    - Do not leave the classroom for any reason. Passes will not be issued.
    - If in the lavatory, hallway, or other common space, report to the nearest classroom immediately.
    - Remain silent and seated away from windows and doors.

Students who fail to adhere to these important guidelines, including not reporting to their assigned class line, are subject to disciplinary consequences. Compliance is required for the students' personal safety in an emergency.

INCLEMENT WEATHER

In the event of inclement weather, DC Public Schools may declare a delayed opening, early release, or school closure. DC Public Schools communicate this information through the news media, Instagram, Facebook, X, and their website. Alternate bell schedules are listed at the end of the handbook.

INTERNET ACCEPTABLE USE POLICY

MTHS will follow the Internet acceptable use policy set forth by DC Public Schools. The policy states:

DCPS will use technology protection to block or filter Internet access to visual depictions that are obscene, pornographic, or harmful to minors. DCPS reserves the right to supervise and monitor students' online activities and to access, review, copy and store or delete any electronic information or files and disclose them to others as it deems necessary. Students should have no expectation of privacy regarding the use of DCPS property, the DCPS computer network, or the use of the Internet, files, or email while within the network.

Penalties prohibited by use may result in restrictions on network access or cancellation of accounts. Additionally, violations may result in disciplinary and/or legal action for students, including suspension, expulsion, and criminal prosecution.

DCPS makes no guarantee that the functions or quality of the network services it provides will be free of errors or defects. DCPS is not responsible for any claims, loss, damages, costs, or other obligations arising from the use of the network or accounts. Any charges a student incurs due to network use will be borne solely by the student. DCPS is not responsible for the accuracy or quality of the information obtained by the student using the system unless the information is obtained from the DCPS website or the District of Columbia Government website. Any statement accessible on the network or the Internet is understood to be the author's individual point of view and not that of DCPS, the District of Columbia Government, their affiliates, or employees.

Students may access the full policy at:

https://dcps.dc.gov/publication/dcps-student-safety-and-use-policy-internet-and-technology

POLICY FOR 1:1 DEVICES

Personal Devices are not allowed since all students are provided with a school laptop. Prior to distribution, students will receive digital citizenship training and be required to pass an assessment. Students and parents will receive, sign, and return the 1:1 usage agreement.

Lost or Stolen Devices

***It is the responsibility of the student and parent to purchase a cell phone lock (TSA lock). McKinley Technology High School is NOT RESPONSIBLE for any lost, stolen, or damaged personal items. Failure to secure cell phones in assigned cell phone lockers is NOT the responsibility of MTHS. ***

If a student laptop device is lost or stolen:

- The parent/guardian must notify the school immediately following the loss and work with the technology coordinator, Ms. Jacqueline Hansborough, to complete a device damage/loss form.
- If the device has been stolen, please file a police report and provide Ms. Hansborough with the information.
- ***Students will be offered a loaner laptop if*** available.

If a student device is damaged:

- The student should notify the technology coordinator immediately so that the device can be sent out for repair.
- ***Students will be offered a loaner laptop if*** available.

Progressive Discipline for Non-Compliance: Laptops

- 1st offense: Warning (documented in Live School)
- 2nd offense: Detention and Parent Contact
- 3rd offense: Detention and Parent Contact with reminder of pending parent meeting
- 4th offense: Parent Meeting to sign/acknowledge pending loss of privileges
- 5th offense: Loss of privileges

Teachers who find laptops should send them to the main office or Ms. Hansborough's office. **Deans will manage the progressive discipline process (issuing the consequences, documenting the infraction in Live School, etc.).**

"All students are required to utilize cell phone and hallway lockers to secure personal items. The school and its personnel are not liable for lost, damaged, or stolen cell phones and other electronic devices, including those turned in. The school and its personnel are

not liable for the loss, damage, or theft of cell phones and other electronic devices, including those stored at the school.

FUNDRAISING

Prior to a fundraiser, the sponsor must fill out the fundraising form and have it approved by the principal. Students may only participate in fundraisers with this approval. Students in violation of this policy can face disciplinary action. Fundraising is for school and PTO (Parent Teacher Organization) only and not for personal use. Cash App is not an acceptable form of payment. Payments for class dues, field trips, athletic fees, fundraisers, uniform purchases, etc. can be made using cash or a money order.

HALLWAY AND CELLPHONE LOCKERS

- Students will be allowed to access their lockers before school, during lunch, and after school.
- Students are prohibited from sharing lockers.
- All students must secure a lock for their lockers, but the school will provide one if needed.
- **The school is not responsible for lost or stolen items.**
- All outerwear coats and jackets should be stored in the locker for the duration of the day.

LOCAL SCHOOL ADVISORY TEAM (LSAT)

MTHS will have an LSAT per DCPS policy. DCPS guidance on the LSAT can be found at https://dcps.dc.gov/page/local-school-advisory-teams-lsat.

DCPS outlines the LSAT as follows:

- The LSAT is an integral part of ensuring strong connections within every local school community. The Local School Advisory Team (LSAT) is a group of elected and appointed members that exists for every DCPS school. The team (formally the Local School Restructuring Team) consists of parents, teachers, non-instructional school staff, a community member, and in some cases students, to advise the principal on matters that promote high expectations and high achievement for all students (www.dcps.dc.gov).

COMMUNITY SERVICE

All students attending MTHS are required to complete community service hours to graduate. Students must complete 100 hours of community service before the end of their senior year. Students should obtain at least 25 community service hours per year to complete the requirement in a timely manner. Students can visit the Counseling Department for information regarding available community service opportunities. Students must submit the proper paperwork to receive credit for completed community service hours. All community service hours must be approved in advance by guidance counselors as not all organizations qualify to award community service credit.

Students can begin accruing community service hours at the start of the 8th grade, up to 25 hours. These hours will be applicable toward their 100 required hours of community service for graduation if they are completed in alignment with the policy, the activity is approved by the student's school, and the service is appropriately documented. The organization must be a 501c3 for students to count for community service.

GRADING POLICY (Subject to change per DCPS Grading Policy)

MTHS will adhere to the DCPS grading policy. Students and parents may view their students' grades at any time by visiting ASPEN.
Please Note: No single project, assignment, task, or assessment may account for more than 10% of a student's advisory or total grade.
https://dcps.dc.gov/publication/aspen-family-user-guide

Categories and Weights

Participation: 10%	**Practice and Application: 50%**	**Assessments: 40%**
Listening, Speaking & Effort – includes, but not limited to: attentiveness, class discussions, warm-ups, and use of appropriate terminology	*Student work/assignments* - includes, but not limited to: classwork, homework*, performance-based assignments, and Cornerstone-related assignments (*homework will account for 10% of your grade.)	*Formative/Summative Assessments* – includes, but not limited to quizzes, unit tests, projects, and cumulative Cornerstone tasks

Departments can specify types of assignments within each category (labs, journals, performances, etc.)

Calculating the FINAL Grade

Students' final course grades should be calculated using the DCPS grading scale per the point values below:

Letter Grade	Percentage	Point Value
A	93 – 100%	4.0
A-	90 – 92%	3.7
B+	87 – 89%	3.3
B	83 – 86%	3.0
B-	80 – 82%	2.7
C+	77 – 79%	2.3
C	73 – 76%	2.0

C-	70 – 72%	1.7
D+	67 – 69%	1.3
D	64 – 66%	1.0
F	50 – 63%	0.0

Standard rounding conventions will be used, meaning that any score of 0.5 or above will round up.

GRADUATION REQUIREMENTS

The ever-increasing demands of higher education and STEM fields, specifically, require greater rigor and challenges for our students to compete with their peers. To meet these demands in the coming years, our students will be required to take higher-level math courses, more Advanced Placement courses, and have quality internship experiences related to STEM fields. More rigor in our curriculum should help students improve their qualifications for tier one colleges and universities, improve their opportunities for scholarships, and improve their employability. There is a strong correlation between a rigorous curriculum and high SAT/ACT scores and success in high school advanced placement courses and success in college. Below is the outline of the graduation requirements at McKinley Tech:

The McKinley **Technology Diploma of Distinction is the standard diploma for students:**

- Students must fulfill the current graduation requirements, which include but are not limited to the Career Technical Education strand requirements in their chosen STEM major of Information Technology, Engineering, or Biotechnology.
- In addition, they must have 5 math credits, 3 World Language credits, and at least 2 Advanced Placement (AP) course credits.

SENIOR CLEARANCE

All graduating seniors will be required to go through the clearance process. Each student will be required to obtain the signature of the appropriate staff member. Students are responsible for returning all textbooks, athletic gear, 1:1 device (unless it has been reported stolen), instruments, and library books. They must verify their community service hours and complete any required exit surveys.

ASSIGNMENTS & HOMEWORK POLICY:

1. ASSIGNMENTS AND DEADLINES:

Please submit your assignments on time. Work completed at home is due at the beginning of class. Assignments not ready to be handed in at the beginning of class may be counted as late. You should:

- Be proactive. Well before the due date, take the opportunity to clarify questions and deadlines.

- All assignments should be turned in by the deadline provided by the teacher.

2. LATE/MAKEUP WORK POLICY:

- Students must advocate, communicate, and obtain work when returning from excused absences. (This includes medical appointments, field trips, etc.)
- Students have the equivalent number of calendar days to complete the work for excused absences upon their return. (e.g., 2 days excused = 2 calendar days)
- Any late work before progress reports must be submitted by the end of the Progress Report Marking Period. Assignments due during this period will no longer be accepted after this deadline. Late work for assignments assigned after the midpoint deadline is due by 4pm at the end of the term.
- Assignments submitted late (after the instructor's published deadline or following an unexcused absence) will receive a reduction of a letter grade (e.g., an A- will be a B). Students with excused absences will be provided the opportunity to earn full credit with an equivalent time (i.e., the number of excused days they missed) to complete. Past the equivalent time, the assignment may be subject to a late penalty.

3. REVISIONS:

- If the student has put forth reasonable effort on an assignment as defined by MTHS (see below), they must have the opportunity to revise substandard work. 'Substandard work' is defined as a D+ and below.
- Teachers should follow standard grading procedures and timelines when recording revised grades in the gradebook. Revised work must be submitted by the late work deadline and can only be resubmitted once. The highest grade for a resubmission is a C (73%-76%).

"**Reasonable Effort** for Revision" **is defined** as follows:

- The scholar submitted the task/assignment **on time** in accordance with the instructor's published deadline.
- The student has completed 70% of the assignment's requisites.
- Students have submitted work that is not plagiarized (see Plagiarism protocols for resubmission process)

**Alternative assignments (i.e., Version B) that align with the same standard/objective are allotted. This can include a variation in the format of the original assignment.

HIERARCHY OF SUPPORT AT MTHS:

Students are encouraged to practice self-advocacy and reach out early for support if they have concerns in any given area. McKinley Tech is committed to ensuring students feel supported and are eager to partner to ensure a plan of success.

Who do I contact if I am struggling with…	Academics	Attendance	Behavior	Mental Health/Social-Emotional Challenges
	1.Classroom Teachers	1.Classroom Teachers	1.Restorative Justice Coordinator and/or Grade Level Dean	Grade Level Social Worker, DBH Clinician, School Psychologist, or **any** Trusted Staff Member (will refer)
	2.Grade Level School Counselor or MTSS Coordinator	2. Attendance Counselor and MTSS Coordinator		
	3.Grade Level Administrator	3.Grade Level Administrator	2.Grade Level Administrator	
	4.Gradebook Manager			
	Principal			

Please note that you can find the name and contact e-mails for each listed **on pages 3-4 of the Student Handbook.**

GRADE DISPUTE POLICY

To dispute a grade, the student and his/her guardian must schedule a meeting with the principal within three weeks of the posted grade. The principal has the final authority to discuss next steps for grade disputes.

Grades may be disputed for the following reasons only:

- Teacher calculation error
- Failure to receive notification of failing grade during the advisory

Letter of Understanding

All students will be required to sign a Letter of Understanding (LOU) upon declaring their CTE track or academy. The LOU outlines the specific courses and credits needed to successfully complete their course of study at MTHS. Students and parents will meet with counselors to review the requirements and sign the LOU.

Academic Dishonesty

MTHS does not tolerate academic dishonesty or any other forms of cheating. Below is the DCPS definition of academic dishonesty. It is a direct infraction of McKinley's Technology High School's policy and of DCMR Chapter 25.

Various Forms of Plagiarism	
• **Direct Plagiarism**: Copying someone else's work word-for-word without attribution. • **Self-Plagiarism**: Reusing your own previously published work without acknowledging that it is not new content. • **Mosaic Plagiarism**: Patching together pieces of different sources to create a new text without proper citation. This also includes substituting synonyms while maintaining the original structure and meaning of the source material. • **Accidental Plagiarism**: Neglecting to cite sources or misquoting sources due to a lack of understanding of citation rules. • **Paraphrasing Plagiarism**: Rewriting someone else's ideas in your own words without giving proper credit. • **Source-Based Plagiarism**: Citing a source that you did not actually consult but that you obtained from a secondary source. • **Collaborative Plagiarism:** Working with others on an assignment meant to be individual work, without acknowledging the collaboration.	• **Unauthorized Collaboration**: Working with someone else without permission and submitting the work solely as your own. • **Incorrect Authorship**: Listing someone as an author who did not contribute to the work or omitting someone who did. • **Data Fabrication and Falsification**: Making up or altering data to fit your desired outcome and presenting it as genuine. • **Idea Plagiarism**: Using someone else's original ideas, theories, or insights without giving them credit, even if the words are different. • **Non-Textual Content Plagiarism**: Using images, graphs, charts, music, or other media from someone else's work without proper citation. • **Secondary Source Plagiarism**: Citing a primary source without having read it, but only having read about it in a secondary source. • **Ghostwriting**: Having someone else write your work for you, then submitting it under your own name. • **Code Plagiarism**: Copying computer code from another

• **Global Plagiarism**: Submitting an entire document written by someone else as your own work	person without proper attribution is relevant to programming and computer science fields. • **Arbitrarily Rephrased Plagiarism**: Changing the order of words or sentences of the source material while keeping the same meaning, without proper citation.

Students who violate the policy will receive consequences per the DCPS & MTHS Grading Policy. At MTHS academic dishonesty will disqualify you from being acknowledged for honor roll in the term in which the offense was committed and aligns with the DCPS Grading Policy.

		Share Documented Notification with Student	Hold Documented Meeting with Parent/Guardian	Log in Student Behavior Tracker (SBT) and Panorama[33]	Initial Assignment Grade	Resubmission
Minor Offense	1st offense	Yes	Optional	Optional	Graded as "F"	One resubmission allowed for full credit
	2nd offense	Yes	Yes	Optional	Graded as "F"	One resubmission allowed with one letter grade deduction
	3rd offense or more	Yes	Yes	Optional	Graded as "F"	No resubmission allowed
Major Offense	1st offense	Yes	Yes	Yes	Graded as "F"	One resubmission allowed with one letter grade deduction
	2nd offense or more	Yes	Yes	Yes	Graded as "F"	No resubmission allowed

MTHS STUDENT EXPECTATIONS

The vision of MTHS is to provide students with a rigorous STEM-focused curriculum that prepares them for college and the ever-changing global market. To ensure we maintain these high standards, we require students to meet specific expectations regarding academic achievement. Once a student officially enrolls in MTHS, they and their parent/guardian agree to meet these expectations.

STEM Track Selection Policy

At McKinley Technology High School, students have the unique opportunity to engage in specialized STEM tracks (Biotechnology, Digital Media, Engineering, Computer Science, Networking) that align with their academic interests and future career aspirations. To maintain the integrity of our STEM programs and ensure students receive a rigorous and comprehensive education in their chosen field, the following policy applies:

1. **Making a Selection**: Students will select their STEM track during the **third term of their 9th-grade year**. This decision is made through an informed process that includes academic advising, interest assessments, and guidance from school faculty.
2. **Commitment to the Track**: Once a student selects a STEM track, the decision is final, and they will not be permitted to switch to another track at a later time. This ensures that students can engage deeply in their chosen discipline, fulfill necessary course requirements, and participate in hands-on experiences essential to their learning and future success.
3. **Course and Program Continuity**: Each STEM track follows a structured progression of coursework, projects, and experiential learning opportunities. Changing tracks would disrupt the sequence of learning and limit access to specialized instruction and resources designed for each pathway.
4. **Exceptions**: In rare cases, exceptions may be granted at the discretion of the STEM Academy Director, School Administration, and School Counselor. Exceptions will be granted only in extraordinary circumstances, supported by a formal request with documented reasons and a review by the counseling and STEM department teams.
5. **Student Responsibility**: Students are encouraged to thoughtfully consider their STEM track selection by exploring introductory courses, seeking mentorship from teachers and upperclassmen, and discussing their interests with counselors before making their final decision.

By enrolling at McKinley Tech, students and families acknowledge and agree to abide by these policies, ensuring a strong and focused STEM learning experience for all students.

ACADEMIC PROBATION & DISQUALIFICATION

All students must maintain a GPA of **at least 2.5** each term and a cumulative GPA of **at least 2.5. Students who do not meet these expectations will be placed on academic probation and may be academically disqualified from MTHS.** This policy is in accordance with Board of Education rule 2106.11: *Students who are admitted to specialized schools, programs, or academies shall be entitled to remain at the schools, programs, or academies **only if** they continue to meet the criteria established for the specialized schools, programs, and academies.*

To ensure that all parties are informed of the academic probation and disqualification process, a letter will be sent directly to the student's parent/guardian (via US Postal Service, electronic email, etc.) and one will be given directly to the student each term.

Parents will receive a final letter of determination after the end of term 4. If you have questions about your student's grades at any time, you can contact your student's teachers or counselor directly.

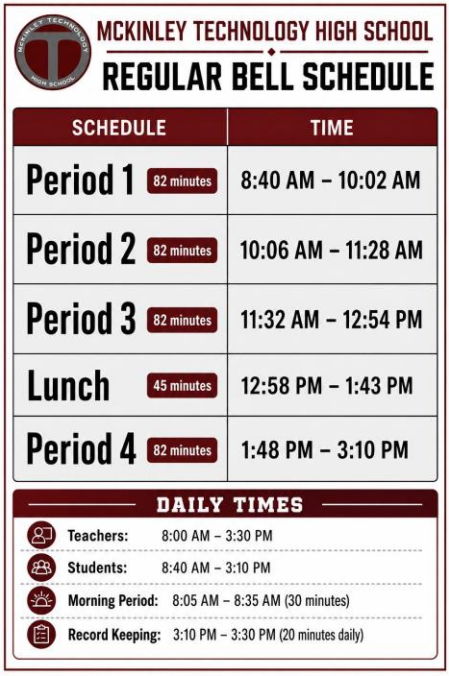
STUDENT SUPPORT PLANS, REPORT CARDS AND PROGRESS REPORTS

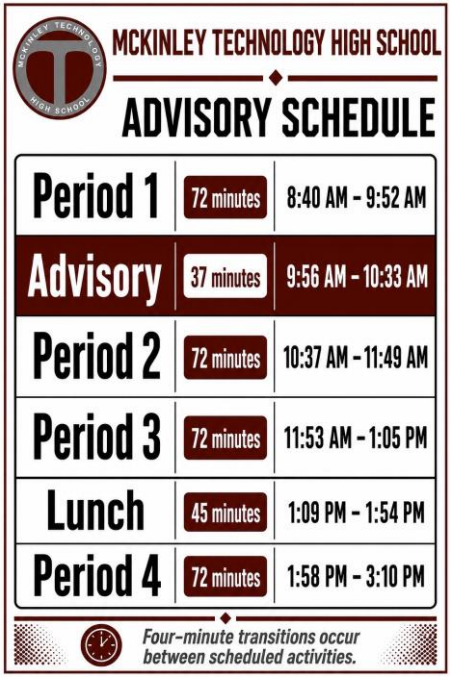
Instructional support plans must be developed for all students with failing grades. These plans should identify what each student needs to do to improve his/her grade. Students with an IEP (Individualized Education Plans) or those on a 504 plan can also have a support plan. Instructional support plans will range in duration and intensity and should be aligned with current school practices, intervention planning, and the SST process.

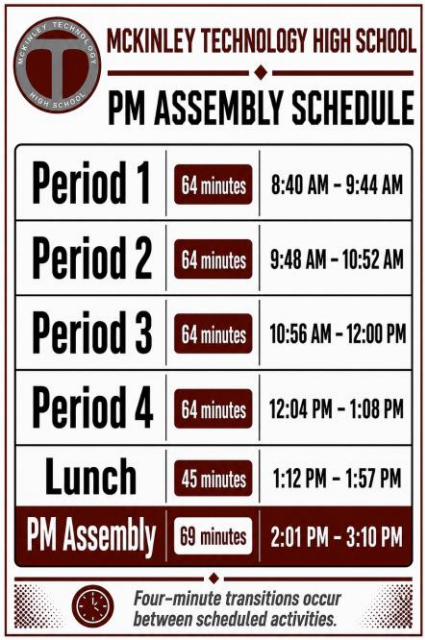
While all plans are to be documented and approved by teachers, students should be allowed to draft their own plans. Teachers must also maintain written documentation of all efforts taken to communicate the plan with the student and parent. Copies of plans should be provided to the student's parent(s) and retained in the student's file. Plans are created after progress reports.

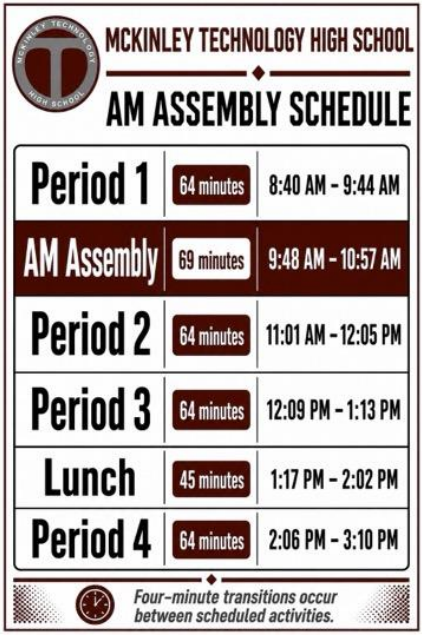
Report cards and progress reports are released at regular intervals during the school year. Report cards and progress reports are mailed directly to parents according to the address on file at the school. MTHS follows the DCPS academic calendar for progress reports and report cards. You can access the academic calendar on the school website and on the DCPS website as well as pick up a hard copy of the calendar from the main office while supplies last.

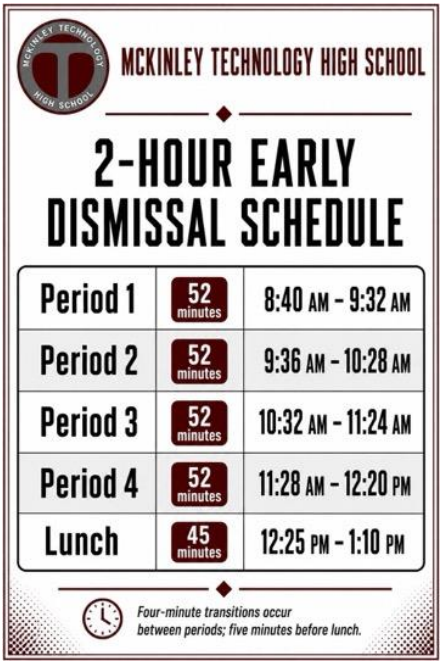
MTHS BELL SCHEDULES

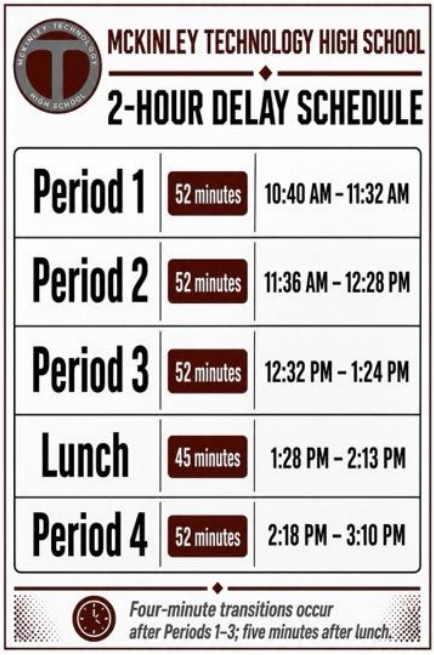

MCKINLEY TECHNOLOGY HIGH SCHOOL
REGULAR BELL SCHEDULE
SCHEDULE
TIME
Period 1
82 minutes
8:40 AM – 10:02 AM
Period 2
82 minutes
10:06 AM – 11:28 AM
Period 3
82 minutes
11:32 AM – 12:54 PM
Lunch
45 minutes
12:58 PM – 1:43 PM
Period 4
82 minutes
1:48 PM – 3:10 PM
DAILY TIMES
Teachers: 8:00 AM – 3:30 PM
Students: 8:40 AM – 3:10 PM
Morning Period: 8:05 AM – 8:35 AM (30 minutes)
Record Keeping: 3:10 PM – 3:30 PM (20 minutes daily)


MCKINLEY TECHNOLOGY HIGH SCHOOL
ADVISORY SCHEDULE
Period 1
72 minutes
8:40 AM - 9:52 AM
Advisory
37 minutes
9:56 AM - 10:33 AM
Period 2
72 minutes
10:37 AM - 11:49 AM
Period 3
72 minutes
11:53 AM - 1:05 PM
Lunch
45 minutes
1:09 PM - 1:54 PM
Period 4
72 minutes
1:58 PM - 3:10 PM
Four-minute transitions occur between scheduled activities.


MCKINLEY TECHNOLOGY HIGH SCHOOL
PM ASSEMBLY SCHEDULE
Period 1 64 minutes 8:40 AM - 9:44 AM
Period 2 64 minutes 9:48 AM - 10:52 AM
Period 3 64 minutes 10:56 AM - 12:00 PM
Period 4 64 minutes 12:04 PM - 1:08 PM
Lunch 45 minutes 1:12 PM - 1:57 PM
PM Assembly 69 minutes 2:01 PM - 3:10 PM
Four-minute transitions occur between scheduled activities.


MCKINLEY TECHNOLOGY HIGH SCHOOL
AM ASSEMBLY SCHEDULE
Period 1 64 minutes 8:40 AM - 9:44 AM
AM Assembly 69 minutes 9:48 AM - 10:57 AM
Period 2 64 minutes 11:01 AM - 12:05 PM
Period 3 64 minutes 12:09 PM - 1:13 PM
Lunch 45 minutes 1:17 PM - 2:02 PM
Period 4 64 minutes 2:06 PM - 3:10 PM
Four-minute transitions occur between scheduled activities.


MCKINLEY TECHNOLOGY HIGH SCHOOL
2-HOUR EARLY DISMISSAL SCHEDULE
Period 1 52 minutes 8:40 AM - 9:32 AM
Period 2 52 minutes 9:36 AM - 10:28 AM
Period 3 52 minutes 10:32 AM - 11:24 AM
Period 4 52 minutes 11:28 AM - 12:20 PM
Lunch 45 minutes 12:25 PM - 1:10 PM
Four-minute transitions occur between periods; five minutes before lunch.


MCKINLEY TECHNOLOGY HIGH SCHOOL
2-HOUR DELAY SCHEDULE
Period 1 52 minutes 10:40 AM - 11:32 AM
Period 2 52 minutes 11:36 AM - 12:28 PM
Period 3 52 minutes 12:32 PM - 1:24 PM
Lunch 45 minutes 1:28 PM - 2:13 PM
Period 4 52 minutes 2:18 PM - 3:10 PM
Four-minute transitions occur after Periods 1-3; five minutes after lunch.

EXTRACURRICULAR ACTIVITIES

Field Trips

Field trips, class- and school-wide activities are **a privilege, not a right**. To participate in these activities, you should meet the high standards and expectations of the class. For instance, if you have poor attendance, you cannot take part in field trips. Final authorization is at the discretion of the school administration. You must have parents, teachers, and school administration permission to attend. Students are expected to adhere to the school dress code, unless the lead Chaperone gives permission to dress down.

Guest Attendance Policy for School Events

McKinley Technology High School is committed to providing a safe, welcoming, and respectful environment for all students, staff, families, and guests. Students from other schools who wish to attend McKinley Tech events must meet the following requirements.

Guest Eligibility and Approval

1. **Administrator Recommendation:** All students attending schools other than McKinley Technology High School must provide the name and contact information from an administrator at their current school. Deans and Admin will contact their administrator for a recommendation.
2. **Prior Incident Review:** Students who have previously been involved in disciplinary, safety, or behavioral incidents at McKinley Technology High School, including incidents at school events, may be denied permission to attend future events. School administration will review prior incidents and determine eligibility based on the nature and severity of the incident, safety considerations, and/or evidence of improved behavior.
3. **Prior Approval Required:** All guest requests and administrator contact information must be submitted to McKinley Tech Deans for review before the event. Submission of a recommendation does not guarantee approval. Guests must receive approval before purchasing tickets or attending.
4. **Identification Requirement:** Approved guests must present a valid school identification card or other approved identification upon entry.
5. **Behavioral Expectations:** All guests are expected to follow McKinley

Tech's school rules, event procedures, and directions from school staff and security personnel. Guests who engage in disruptive, disrespectful, threatening, or unsafe behavior may be removed from the event and restricted from attending future events.

Final Approval and Right to Deny Entry

McKinley Technology High School administration reserves the right to approve or deny guest attendance based on documented safety concerns, prior behavioral incidents, failure to meet eligibility requirements, or other circumstances that may compromise the safety and well-being of the school community. All decisions will be made in accordance with applicable DCPS policies.

Our Commitment

Participation in McKinley Tech events is a privilege that carries a shared responsibility to contribute positively to our school community. We welcome opportunities for students to connect and celebrate together while maintaining high expectations for respectful behavior, personal accountability, and school safety.

Power Hour

Power Hour is an academic tutoring session beyond instructional time held from 3:25pm to 4:25 pm, Monday-Thursday, unless otherwise noted. A schedule will be posted at the beginning of each semester to Parent Square and around the building. Please note that communication around the cancellation of Power Hour (such as due to inclement weather or staff meetings) will be sent via Parent Square as soon as the shift is known. Power Hour is open to all students, and students may attend the Power Hour of any teacher in each subject, even if the teacher is not their assigned classroom teacher.

Students must sign in and out of each Power Hour session. If a student leaves one teacher's Power Hour session to attend another in a single day, they are expected to sign in and out of the second teacher's Power Hour as well.

If students are not in their Power Hour Session by 3:25pm, they will be asked to

leave the building. Students who make it a habit to sign in to a Power Hour session and then leave without signing out or use time in Power Hour for activities other than tutoring, studying, or work completion may be placed on a "Do Not Admit" list for Power Hour. Students placed on this list will have their parents/guardians notified and will be placed at a step representing a waiting period before re-entry.

The re-entry to Power Hour from the "Do Not Admit" list is as follows:

1st step: 2-weeks on the "Do Not Admit" list + re-entry conference with MTSS Coordinator to address expectations

2nd step: 1 month on the "Do Not Admit" list + family-school conference with MTSS Coordinator to address expectations

3rd step: "Do Not Admit" list for remainder of the semester and potential further disciplinary action

Please note that if placement on the "Do Not Admit" list is due to egregious behavior, a student may skip steps and be subject to disciplinary action as it relates to the DCPS Discipline Policy.

All community members will be notified of each step and re-entry.

For the most up-to-date information, see the website: https://www.mckinleytech.org/

HONOR SOCIETIES & HONOR ROLL

National Honor Society (NHS) The National Honor Society is the leader among educational organizations and societies that promotes recognition for students who reflect outstanding accomplishments in the areas of scholarship, leadership, service, and character. The purpose of the National Honor Society is to create enthusiasm for scholarships, stimulate a desire to render service, promote leadership, and to develop character in the students at secondary schools. Membership in the National Honor Society is a privilege. The Honor Society member exhibits excellence in academics and leadership, honorable and admirable character, and demonstrates a commitment to service.

To be eligible for membership in the William McKinley Chapter, the candidate must be a member of the sophomore, junior, or senior class. The selection procedure is: Candidates must have a cumulative grade point average of 3.5 (on a 5.0 scale).

6. Candidates must perform community service of at least 25 hours per year. The community service requirement is as follows: sophomores must have at least 25 hours; juniors at least 50 hours; and seniors at least 75 hours. These hours must be documented in Aspen by the start of the selection process (February 1).
7. Candidates must have a record of excellent behavior in and out of school. Students with multiple (3 or more) Tier 1 and 2 disciplinary infractions will not be considered for membership. Students with 1 or more Tier 3, 4, or 5 disciplinary infraction(s) will not be considered for membership. (Tiers are based on Chapter 25 discipline policy). The first offense of academic dishonesty (major/minor) will disqualify a student for NHS eligibility for the current school year.
8. Candidates meeting the above criteria must complete an NHS application by the given deadline.
9. Candidates' applications require a letter of recommendation and resume that shows evidence of leadership roles in school and community activities.

National Art Honor Society Eligibility Requirements

Students in grades 9–--12 who have completed at least 1 semester of Art at McKinley Technology High School, have earned a minimum grade of B+ in the Art course, and have demonstrated a commitment to the McKinley Arts community are eligible for membership. Eligible students are then evaluated based on the remaining criteria for membership. Submission of artwork that is not your own can disqualify students for membership.

Scholarship
Per national policies, students must have a minimum cumulative GPA of 85, B, 3.0 on a 4.0 scale, or equivalent standard of excellence, or higher.

Service
This involves voluntary contributions made by a student to McKinley Technology High School and/or community, made without compensation.

Character
A student of good character is cooperative; demonstrates high standards of honesty and reliability; shows courtesy, concern, and respect for others; and generally, maintains a clean disciplinary record.

MTHS Honor Roll Acknowledgement Eligibility (Updated for SY 26-27)

Principal's Honor Roll	**3.85+**
High Distinction Honor Roll	**3.75 - 3.84**
Distinction Honor Roll	**3.5 - 3.74**
Academic Probation	**2.5 or below**

At MTHS, academic dishonesty will disqualify you from being acknowledged for honor roll in the term in which the offense was committed and aligns with the DCPS Grading Policy.

COMMUNICATION AT MCKINLEY TECHNOLOGY HIGH SCHOOL

Events & Announcements

Activate Parent and Student Square accounts to receive information about upcoming activities, internships, scholarships, sports, extra-curricular activities, and school news. All students, parents, and staff are required to activate their accounts. We send **Parent Square Smart Alerts** about events and policies at McKinley.
Website: https://www.parentsquare.com/signin
English Overview http://bit.ly/3Uz1kvp
Spanish Overview https://bit.ly/PSO-SPANISH

The following grade-level leads send listserv messages via Parent Square:
(Subject to Change)

- Grade 9 - Renee Jamison (renee.jamison@k12.dc.gov)
- Grade 10 - Michael Taylor (michael.taylor@k12.dc.gov)
- Grade11 - TBA
- Grade 12 - LaShunda Reynolds (lashunda.reynolds@k12.dc.gov)

Student Behavior Updates with Live School

Activate your Live School account by going to the website and entering your code to activate your account. If you don't have a code, contact a member of our climate team.
Once you have the access code, follow these steps to create an account and log in:

1. Visit the Live School Parent Login page: Go to parent.liveschoolapp.com in your web browser.
2. Create your account:
    a. Enter your parent code in the designated field.
    b. You'll then be prompted to create an account by providing an email address and password.
3. Log in: After creating your account, use your newly created email and password to log in to the Live School Parent Portal.

Here's a short video for your reference: https://bit.ly/tech-liveschool
Website: https://parent.liveschoolapp.com

Username _____ Password _____

CANVAS
BY INSTRUCTURE

Assignments

Log-on to Canvas with your student login to stay informed about assignments from your scholar's teachers.Website: https://dcps.instructure.com/

Username _____ Password _____

Check Canvas, Parent, or Student Square and listen **to** daily announcements to find out what is going on at school each day.

Instagram

Social Media

Follow us on Instagram @MCKINLEYTECH.

Contacting Teachers and Staff:

The best way to communicate with teachers and staff is through email or phone calls. You can find most email addresses in this planner and on the website (www.mckinleytech.org). You may also call the main office at 202-281-3950 and leave a message.

Aspen
STUDENT INFORMATION SYSTEM

Grades:

Students and families will receive login information for Aspen to monitor academic progress by class, category, assignment, as well as attendance.
Website: https://bit.ly/ASPENGUIDE

Username: _____ Password: _____

Naviance Family Connection:

Naviance is a college application management tool used by DCPS to assist and track scholars' progress in researching and applying to colleges and scholarships. All scholars and their parents are encouraged to begin exploring this tool in 9th grade. 12th graders will be required to use this tool and must check it regularly for communication with their counselors. Scholars: you and your counselor will be able to make changes to the site, and your parents will have a read-only version.
Website: https://dcps.dc.gov/page/naviance

Email: _____

College Information:

Other websites that will be important to you during this school year include the College Board (www.collegeboard.com), which is the company that manages the PSAT, SAT and AP exams. Use the same name and password to avoid confusion. Write down important information:
Website: www.collegeboard.com

Username: _____

The District of Columbia Public Schools (DCPS) is committed to ensuring that all of its employees act in conformity with federal and District of Columbia non-discrimination laws, including Titles VI and VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Individuals with Disabilities Education Act, the District of Columbia Human Rights Act of 1977, and the Genetic Information Non-Discrimination Act of 2008.